

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
December 21, 2016**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, December 21, 2016 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Jim Lewis, Director; Bill Stults Vice Chairman;

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager; Shane Macuk, Operations Manager; Nick Bakke, District Engineer

APPEARANCE OF INTERESTED CITIZENS

Diane Barr from Camas Environmental Consulting attended the meeting just to observe.

CONSENT AGENDA

Kay Harrison motioned and Wayne Brown seconded approval of the consent agenda consisting of Minutes of the November 16, 2016 Board Meeting. The motion carried with a unanimous vote of the board members.

PROJECT UPDATES

J084 Antelope Road Sewer Rehab: This project involves replacing and/or rehabilitating approximately 2.2 miles of existing sewer along Pacific Avenue and Antelope Road up to Hwy 62. The existing concrete sewer was constructed in the 40's and is in poor condition.

J200 Southern Oregon Ready Mix Bank Protection: Willow stakes were installed December 5th completing the contract work. The final cost came in \$7,752 under the original contract price. RVSS will monitor and maintain the project vegetation for three years.

J232 Lozier Lane St. Improvements: Oregon Mainline Paving had been awarded this project with a bid of \$4.9 Million. Design is complete and this should start in the Spring.

J262 Hwy 62 Bypass: Still under construction. Knife River has installed 1,562 feet of sewer.

J270 Hwy 62 Bypass: RVSS in-house work is complete. A \$9,500 add-work agreement has been established for ODOT's contractor to perform manhole and service lateral adjustments.

J266 FY 2016 CIPP Project: The contract has been executed and construction is tentatively scheduled for mid-January.

17-01 Table Rock Sewer Ext: Right of way issues have forced Jackson County to push construction back to the fall of 2017. This is still under design.

STORMWATER UPDATES

Jennie attended a DEQ meeting in Portland on December 6th regarding the permit renewal. DEQ is reconsidering the structure of the permit. She is not encouraged that a new permit will be issued by July 1, 2017.

The Stream Smart committee met with Jeff Barber, manager of the Rogue Valley Mall, to discuss Low Impact Development stormwater management. The mall has provided Stream Smart with a Kiosk in the mall for display and information about water quality and stormwater management.

Wilson Equipment in White City was approved for construction and is underway. Rite Aid in Phoenix has started construction, this project has a 1200CN Permit. Brown Tags were issued to Investors II LLC and Dollars General.

Two more certification classes were held for Erosion Prevention and Sediment Control for 62 individuals.

O&M UPDATES

RVSS Maintenance staff have flushed 9,641 feet of pipe and the video inspection crew has inspected 64,042 feet.

The Special Cleaning Staff have flushed a total of 8,491 feet of pipe and root sawed 2,373 feet.

Shady Cove Treatment Plant received 137,450 gallons of hauled septage in the month of November for a total of \$20,617.50.

The special cleaning totals for November are 206 combined hours of labor & equipment for a total cost of \$8,264.24.

The new Mission Communication Systems have been installed at Wilson Pump Station. RVSS now has a total of 6 pump stations with this system.

Seventeen FOG Inspections were completed in the last 30 days. Of those, nine were in violation of not maintaining their interceptor and two were in violation of not maintaining a maintenance log book.

The Target walk behind street cutting saw was sold for \$1,000.

There were no spills or mishaps from the recent storm event.

MANAGER'S REPORT

Carl is looking to fill the two vacancies on the Budget Committee. Jennie and Carl had a meeting with the new City of Phoenix Manager on Monday. Carl is also going to go to the City Council Meeting to recruit people to fill these vacancies.

The next bargaining session for the teamsters contract is scheduled for January 4th.

Carl presented the completed annual performance incentive. The total for the pool this year is \$10,400, which is divided between all Union employees and is weighted by length of service. Employees will be receiving \$370.00-530.00, depending on length of service. Carl made a special request to give the two new employees a \$50.00 bonus.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to executive session at 7:30 to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

Kay Harrison leaves the meeting @ 8:07.

RETURN TO OPEN MEETING

The Board returned to open meeting at 8:17.

Carl continued speaking about the performance incentive. Carl asked the board to apply the same bonus to non-union employees.

Jim Lewis motioned and Bill Stults seconded to approve giving the non-union employees bonuses equal to that of the union employees. The motion carried with a unanimous vote of the remaining board members.

Carl reminded the Board of the annual SDAO conference February 9-11 at the Portland Marriott.

Brenda has earned the Distinguished Budget Presentation Award again this past year.

RVSS has been contacted by Pacific Power about possibly selling a portion of the lagoons property for a substation. Carl informed Pacific Power that we may be willing to sell a portion as long as we were able to retain our uses of the property.

Diane Barr commented that she was involved in the development of the new substation and had heard rumors that RVSS had already agreed to sell the lagoons. Carl noted that there had only been preliminary discussions, no offers have been made, let alone accepted.

Carl also noted that the deficit for the Shady Cove Fund had been knocked down from (\$150,000) to around (\$31,000), which The City of Shady Cove will be reimbursing.

CLAIMS LISTING

Bill Stults motioned and Jim Lewis seconded to approve the Claims Listing of \$1,242,622.55. The motion carried with a unanimous vote of the remaining board members.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to executive session at 8:25 to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

RETURN TO OPEN MEETING


The Board returned to open meeting at 8:38.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:40 a.m.

ROGUE VALLEY SEWER SERVICES


Robert Dunn, Chairman
Board of Directors


Joan Pariani, Executive Secretary