

**REGULAR MEETING OF BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
April 17, 2019**

**TIME AND PLACE OF MEETING**

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon April 17, 2019 at noon.

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Kay Harrison, Director; Wayne Brown, Director; Bill Stults Chairman  
Absent: Jim Lewis, Director

**ALSO PRESENT**

Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Program Manager; Brenda Baldovino, Finance Director; Nick Bakke, District Engineer  
Interested Citizen: Mike Parson a Liaison from the City of Central Point  
Absent: Carl Tappert, Manager;

**CONSENT AGENDA**

Kay Harrison motioned and Wayne Brown seconded approval of the consent agenda consisting of minutes of the March 20, 2019 Board Meeting and Personal Services Contracts for Aaron Goettsch Trucking and Vista Building Services. The motion carried with a unanimous vote of the all board members.

**GIS PRESENTATION**

David Forbuss, gave a presentation on the GIS consolidation project that he and Carole Balzer have been working on.

**PROJECT UPDATES**

Nick updated the Board on current projects. Report attached

**STORMWATER UPDATES**

Jennie updated the Board on Stormwater programs. Report attached

**O&M UPDATES**

Shane updated the Board on O&M activities. Report attached.

**MANAGER'S REPORT**

Brenda Baldovino presented the health insurance portion of the manager's report. With the cost of health insurance changing, Carl created a summary of options. See below for summary.

	Premium	HRA Contribution	Total	% Increase
Current Plan	\$844,146	\$61,400	\$905,546	
Renewal Option 1	\$851,222	\$98,400	\$949,622	4.9%
Renewal Option 2	\$814,847	\$153,900	\$968,747	7.0%

Carl recommends that the Board approve option one, which is the same as the current plan except the maximum out of pocket will increase \$1,000. The recommendation includes an increase to the employees HRA of \$1,000.



Kay Harrison motioned and Wayne Brown seconded approval of the option one of the health insurance summary. The motion carried with a unanimous vote of the all board members.

Nick Bakke presented the plan review analysis. Plan review and inspection fees have not been analyzed since 2008.

Kay Harrison needed to leave, so Nick moved on the items that need Board approval. He explained the zoning issues with the Table Rock Road Reimbursement District. Carl would like to place an encumbrance on properties within this district. The fees were assessed on future commercial zoning, even though they are residential at this time. RVSS will establish a deferral of fee and the customer can connect now at the lower residential rate with the encumbrance being the difference for future commercial use.

Kay Harrison motioned and Wayne Brown seconded approval of the changes in the Table Rock Reimbursement District. The motion carried with a unanimous vote of the all board members.

#### **CLAIMS LISTING**

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$715,484.52. The motion carried with a vote of all board members.

Kay leaves @ 1:00.

No more decisions were made because of not having a quorum.

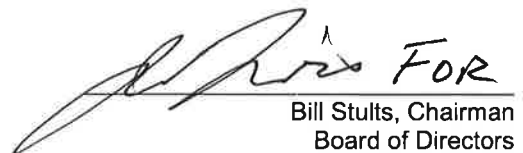
Nick discussed the plan review analysis. Jennie discussed Stormwater portion of the fee analysis.

Shane talked about how RVSS will be helping the Harbor Sanitary Sewer District.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:15 p.m.

ROGUE VALLEY SEWER SERVICES

  
Bill Stults, Chairman  
Board of Directors

  
Joan Pajani, Executive Secretary





## ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

April 15, 2019

To: RVSS Board of Directors  
From: Nick Bakke, District Engineer

### Update on Current Work:

#### Laurel Street Sewer Laterals, CP

Four sewer laterals constructed of unreinforced thin wall concrete were found to be in conflict with waterline installation along Laurel Street in Central Point. RVSS has reimbursed the contractor (West Coast Pipe) \$21,179.43 to replace each of these laterals from the main to the right-of-way.

#### J240, Rostell Street Sewer Extension (Central Point)

This project will construct a new 8 inch sewer along Rostell Street from the intersection of Bush Street to approximately 250' north of the intersection. The 8 inch main will replace the existing 6 inch shared service which serves four properties and is in poor condition.

- **Updates:** Construction should be complete in the coming weeks.
- **Status:** Construction

#### J276, Magnolia Avenue Sewer Extension (Jackson County):

This project will install approximately 2100 feet of new 8 inch gravity sewer replacing the existing 4 inch effluent line and 17 STEP/STEG tanks. Two additional properties currently on septic will have the option to connect to gravity sewer. We plan to begin construction this summer.

- **Updates:** The survey is complete and design will begin shortly.
- **Status:** Design

#### J281, West Gregory Pump Station Rehab (Jackson County):

The existing pump station was retrofitted in 2004 in anticipation of a full rehab at some point. This project will install a new fiberglass wetwell insert, Flygt pumps, level sensor, and variable frequency drive pump controls. The existing valves and vault installed in 2004 are in good condition and will remain in place. Construction is planned for this summer.

- **Status:** Design

#### J292, Church Street Sewer Replacement (Phoenix):

The City Of Phoenix will reconstruct North Church Street from 1<sup>st</sup> Street to 6<sup>th</sup> Street providing an opportunity to replace the deteriorating unreinforced concrete sewer within the project footprint. Approximately 1,100 feet of 8 inch concrete sewer and associated manholes will be replaced with the project. For efficiency, the City's consultant will perform the sewer design. RVSS will reimburse the City for costs associated with design and construction of the sewer.

- **Updates:** First plan review is complete. Construction tentatively scheduled to begin this summer.
- **Status:** Design

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**J296, Northridge Terrace Sewer Realignment (JC north of Phoenix):**

There is a poor manhole configuration between multiple pipes currently on our special cleaning list. The configuration creates adverse flow, backwater, and FOG buildup in the pipe. This project will redirect the incoming flow by installing a new manhole downstream of the existing manhole. Three adjacent asbestos concrete pipe segments have multiple sags and intruding services which will also be replaced. A total of 1,200 ft of 8" main and 4 manholes will be replaced.

- **Status:** Design

**J297, Stevens Road Reconstruction (Eagle Point):**

The City of Eagle Point will reconstruct 3,000 feet of Stevens Road and Main Street from Hillside Elementary to Robert Trent Jones Blvd. We've worked through the design process to avoid all sewer conflicts and have signed an add-work agreement to adjust all manholes and cleanouts within the project. The estimated cost to perform this work is \$14,750.

- **Status:** Design

**J299, FY 19 CIPP Projects (White City & Central Point):**

This project will utilize Cured in Place Pipe technology to line approximately 5,700 feet of existing 8, 12" and 15" inch sewer in White City and Central Point. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are directly adjacent to or under existing mobile homes or other structures. Pipes in high traffic roadways requiring long term traffic control are also good candidates for CIPP.

- **Updates:** The contractor is currently cleaning the pipe and performing pre-lining TV inspections.
- **Status:** Under construction

**18-16 Coast Aluminum Sewer Realignment (Phoenix/Jackson County):**

We will partner with a private developer to realign and replace approximately 712 feet of existing deteriorating 12" concrete sewer running across 3411 & 3425 South Pacific Highway north of Phoenix. The project developer will construct an additional 370 feet of pipe during the construction of the commercial project. RVSS will reimburse the developer for costs associated with the added sewer.

- **Updates:** Sewer construction is substantially complete. Sewer manholes will be adjusted to final grade with the private site improvements.
- **Status:** Construction
- **Payments:** \$49,770 will be paid to the Developer once the sewer has been accepted by RVSS.

**Q005 Colver Park Stormwater Facility (Phoenix):**

The existing drainage facilities at Colver Road Park are currently nonfunctional. This project will convey the existing parking lot runoff to be treated and managed in a new stormwater facility within the park. The facility will be designed to accept future expansion if the City were to improve the adjacent Colver Road stormwater conveyance system and/or roadway.

- **Updates:** The City of Phoenix will present the proposed plan to their city council.
- **Status:** Design



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April 17<sup>th</sup>, 2019

To: RVSS Board of Directors

From: Jennie Morgan, Stormwater Program Manager

### **RE: Stormwater Program Update**

#### **Update on MS4 Permit Litigation**

- The new MS4 permit went effect March 1<sup>st</sup>, 2019 for all communities that did not request a judicial review of the permit. Six communities filed for judicial review.
- February 27<sup>th</sup>, Mike Kuntz of Jackson County notified Carl and I that he had reconsidered his position on the permit and decided to file as an intervenor, and in fact had done so on February 26<sup>th</sup>.
- On March 20, 2019, DEQ filed a response to Jackson County's Motion to Intervene. The response was filed in Marion County Circuit Court and opposed the County's motion on the grounds that the motion was not filed in the time allowed by statute. DEQ did state in their motion that they would allow "the County to participate as amicus and/or allow the county to participate in mediation in this case."
- A final decision on whether or not Jackson County is allowed to intervene has to be made by the Court. A Hearing is set for May 20, 2019.
- Hornecker Cowling LLP, RVSS' attorney, reviewed DEQ's motion. They believe should the County be allowed to intervenc, RVSS would be allowed to intervenc as well, and that if the County is allowed to participate as an amicus or in mediations, RVSS should be able to as well.

#### **City of Talent Council Presentation**

At the request of Talent City Council, I gave a presentation on Low Impact Development and Green Infrastructure techniques purpose and benefits.

#### **Colver Park Stormwater Facility**

RVSS' proposed design was discussed with Phoenix's City Manager and Public Works Director and will now go to the City Council.





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To: RVSS Board of Directors  
From: Shane Macuk, Operations Manager

## RE: Operations & Maintenance Report

### Collection System

- a. Rotational Footages: Staff have flushed a total of 59,430' and have video inspected 48,270'.
- b. Special Cleaning: Flushed 12,773' and root sawed 2,493'.
- c. Requests: Flushed 4,614' and video inspected 2,375'.
- d. Complaints: Flushed 150'.
- e. New construction: Video inspected 665'.
- f. Lagoons: Received 311,239 gallons of septage, 15,835 gallons of porta potty waste and 22,330 gallons of FOG for a total of \$52,410.60.
- g. Shady Cove:
  - I. Nothing to report.
- Gold Hill:
  - I. Requests: Video inspected 542'.
- h. Special Cleaning Summary: 53 equipment hours and 95.5 labor hours were spent on special cleaning for a total cost of \$6,820.10.
- i. City of Ashland: Video inspected irrigation pipe on South Mountain.
- j. City of Jacksonville: Cleaned culverts.
- k. Touvelle State Park: Flushed lines and cleaned pump station wet well.
- l. Little Butte Irrigation: Flushed irrigation pipe on Brownsboro Hwy.
- m. SO Water Technologies: Consultation regarding flushing and video inspecting 5,000' of main line in the town of Merlin.

### Pump Stations

- a. No issues during heavy rain events.
- b. Alarms: Pump failure at Agate PS.

### FOG Update

- a. (14) Annual, (1) Initial & (18) Compliance inspections were performed in the last 30 days. There were (2) violations of no updated log book & (3) violations of no interceptor maintenance.

### Vehicles & Equipment

- a. Nothing to report.

