

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
February 20 2019**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon February 20, 2019 at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Director; Wayne Brown, Director; Bill Stults Chairman; Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Program Manager; Brenda Baldovino, Finance Director; Nick Bakke, District Engineer
Interested Citizen: Mike Parson a Liaison from the City of Central Point

CONSENT AGENDA

Kay Harrison motioned Wayne Brown seconded approval of the consent agenda consisting of minutes of the January 16, 2019 Board Meeting. The motion carried with a unanimous vote of the all board members.

RESOLUTION 19-03: CERTIFICATION OF ELECTION-ANNEXATION OF THE CITY OF SHADY COVE

This resolution certifies the annexation election results and requests that the County approve the annexation. The request will go to the county board of commissioners for final approval.

Wayne Brown motioned and Jim Lewis seconded the approval of Resolution 19-03. The motion carried with a unanimous vote of the all board members.

PROJECT UPDATES

Nick updated the Board on current projects. Report attached

STORMWATER UPDATES

Jennie updated the Board on Stormwater programs. Report attached

O&M UPDATES

In Shane's absence, Carl presented the O&M report. Report attached.

MANAGER'S REPORT

Carl asked the remaining Directors how they would like to handle the vacancy created by Bob Dunn's passing. The Board decided to leave the seat vacant until the election in May.

Also, Carl asked for guidance on three Budget items.

- 1) He wants to create a new fund for the White City Lagoons. Revenue into the lagoon fund will come mostly from septic pumpers. Surplus funds would be transferred to a Treatment Capital Reserve fund which would pay for capital improvements at both the White City Lagoon and the Shady Cove Treatment Plant. In reality, most of the money in the capital reserve will come from the lagoons, and most of the expenses will go to the plant. Carl believes this is justified because: the septic program began because of

Shady Cove and has largely been diverted to the lagoons for efficiency reasons; with the annexation of Shady Cove there is no difference between the plant and the lagoons, one of the benefits of regionalization is that resources can be used more efficiently; and the revenue to the lagoon fund is not coming from other RVSS customers. The Board agreed to this concept. RVSS will be paying Shady Cove an annual fee to process the billing. Should this be paid out of the Shady Cove fund or the general fund? We have similar arrangements with both Eagle Point and Jacksonville where the fee is paid through the general fund, and not tied specifically to customers in those cities. The Board agreed to pay this from the General fund.

- 2) The plan review and inspection fees have not been changed since 2008. Carl would like to increase these rates and add a rate for Stormwater review. The Board agreed.

Gold Hill has submitted their 100% draft facilities plan. The plan is recommending to replace their current treatment plant with a new one. Carl would like to propose to Gold Hill to annex into RVSS. Under the proposal Gold Hill residents would pay the same monthly rate for collection system operation as the rest of RVSS customers. If the city connected to the regional treatment plant they would also pay the same treatment rate as everyone else, but if they rebuilt the current plant the rate would be specific to the city. Additionally, city residents would be responsible for debt service on all of the debt incurred before the annexation. The Board concurs to have Carl make this proposal.

The Board has decided to hold March's meeting at noon on the 3rd Wednesday.

Carl also reminded everyone of Bob's memorial service 1:00 pm, Saturday the 23rd at the Butte Creek Baptist Church in Eagle Point.

The Budget meeting will still be planned in the morning with breakfast included.

CLAIMS LISTING

Kay Harrison motioned and Jim Lewis seconded to approve the Claims Listing of \$712,646.95. The motion carried with a vote of all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 a.m.

ROGUE VALLEY SEWER SERVICES



Bill Stults, Chairman
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 7502-0005
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

February 14, 2019

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

Update on Current Work:

J240, Rostell Street Sewer Extension (Central Point)

This project will construct a new 8 inch sewer along Rostell Street from the intersection of Bush Street to approximately 300' north of the intersection. The 8 inch main will replace the existing 6 inch shared service which serves four properties and is in poor condition. In addition, there is a sewer/storm cross-connection on the existing sewer main along Cedar Street to the north.

- **Updates:** We had intended to install a stormwater facility to manage/infiltrate the street runoff currently draining to the existing cross connection. Unfortunately, the site has shown extremely high groundwater indicating the stormwater facility is not an option for this site. We'll continue to work with the city and address the cross connection next fiscal year and move forward with the sewer project this spring.
- **Status:** Design

J276, Magnolia Avenue Sewer Extension (Jackson County):

This project will install approximately 2100 feet of new 8 inch gravity sewer replacing the existing 4 inch effluent line and 17 STEP/STEG tanks. Two additional properties currently on septic will have the option to connect to gravity sewer. We plan to begin construction this summer.

Status: Design will begin once we receive the initial survey.

J292, Church Street Sewer Replacement (Phoenix):

The City Of Phoenix will reconstruct North Church Street from 1st Street to 6th Street providing an opportunity to replace the deteriorating unreinforced concrete sewer within the project footprint. Approximately 1,100 feet of 8 inch concrete sewer and associated manholes will be replaced with the project. For efficiency, the City's consultant will perform the sewer design. RVSS will reimburse the City for costs associated with design and construction of the sewer.

- **Updates:** First plan review is complete. Construction tentatively scheduled to begin this summer.
- **Status:** Design

J296, Northridge Terrace Sewer Realignment (JC north of Phoenix):

We have a poor manhole configuration between two pipes currently on our special cleaning list. The adverse flow creates backwater and FOG buildup in the pipe. This project will redirect the incoming flow by installing a new manhole downstream of the existing manhole. The existing system also has

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multiple intruding services which will be replaced individually or with the sewer main.

Status: Design

J297, Stevens Road Reconstruction (Eagle Point):

The City of Eagle Point will reconstruct 3,000 feet of Stevens Road and Main Street from Hillside Elementary to Robert Trent Jones Blvd. We've worked through the design process to avoid all sewer conflicts and have signed an add-work agreement to adjust all manholes and cleanouts within the project. The estimated cost to perform this work is \$14,750.

Status: Design

J299, FY 19 CIPP Projects (White City & Central Point):

This project will utilize Cured in Place Pipe technology to line approximately 8,000 feet of existing 8, 10 and 12 inch sewer in White City and Central Point. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are directly adjacent to or under existing mobile homes or other structures. Pipes in high traffic roadways requiring long term traffic control are also good candidates for CIPP.

- **Updates:** We are currently under contract with Insituform Technologies and awaiting project submittals.
- **Status:** Under contract.

17-01 Table Rock Road Sewer Extension (Jackson County):

Approximately 2000 feet of new 8" sewer will be installed along Table Rock Road from Airport Way south to the Lone Pine Creek crossing. Construction will be coordinated through an add work agreement with Jackson County and ODOT.

- **Updates:** All sewer work has been completed on this project. Once ODOT provides a final cost for the sewer construction we will update the fair share costs for the Reimbursement District and issue connection permits.

18-16 Coast Aluminum Sewer Realignment (Phoenix/Jackson County):

We will partner with a private developer to realign and replace approximately 712 feet of existing deteriorating 12" concrete sewer running across 3411 & 3425 South Pacific Highway north of Phoenix. The project developer will construct an additional 370 feet of pipe during the construction of the commercial project. RVSS will reimburse the developer for costs associated with the added sewer.

- **Updates:** Sewer construction is substantially complete. Sewer manholes will be adjusted to final grade with the private site Improvements.
- **Status:** Construction
- **Payments:** \$49,770 will be paid to the Developer once the sewer has been accepted by RVSS.



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February 20th, 2019

To: RVSS Board of Directors

From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

New MS4 Permit Effective March 1st, 2019

Six cities filed suit against DEQ over the new MS4 permit; Albany, Corvallis, Springfield, Turner, Millersburg and Bend. There is a possibility of a countersuit being filed by an environmental organization. Jackson County's attorney Brett Baumann contacted me about the permit and the county's concerns to ask whether or not RVSS would be filing suit and why. JACO is watching the situation very closely, if an environmental group does file, JACO may file as an intervener. This would provide JACO a seat at the table for a negotiated settlement.

City of Central Point Update

I am putting together an electronic package of all stormwater project drawings and calculation reports as well as monitoring data and mapping. This will be provided to Central Point on a jump drive.

Stormwater Art

Frances is working with the Talent Public Art Committee (TPAC) to develop a stormwater art project. This is a small dollar project that brings more awareness of the stormwater system to the public and generates public good will. The TPAC approved the project at their February meeting and is very excited. TPAC will be taking this to the city council for approval, and we will work with the TPAC to select locations, artists and artwork.



Pesticide Stewardship Partnership

RVSS is working with the partnership, DEQ and ODA to determine where sample sites will be located for the 2019 sampling year. RVSS will again be providing sampling assistance.



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February 20, 2019

To: RVSS Board of Directors

From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have flushed a total of 79,236 and have video inspected 69,497.
- b. Special Cleaning: Flushed 8,269' and root sawed 1,201'.
- c. Requests: Flushed 3,809' and video inspected 1,520'.
- d. Lagoons: Received 226,350 gallons of septage, 5,580 gallons of porta potty waste and 32,785 gallons of FOG for a total of \$39,707.25.
- e. Shady Cove:
 - I. Complaint: Flushed 434'.
 - II. Request: Video inspected 120'.
- f. Gold Hill:
 - I. Nothing to report
- g. Special Cleaning Summary: 46 equipment hours and 89 labor hours were spent on special cleaning for a total cost of \$6,184.52.
- h. City of Eagle Point: Video inspected storm drain pipe off Eagle View.
- i. ODOT: Video inspected storm drain pipe at Hwy 99 and Beal Lane, Central Point.

Pump Stations

- a. West Gregory: Motor failure (both pumps) which was a result of rags in pumps.
- b. Luthy: Motor failure a result of high temperature caused by object stuck in pump.

FOG Update

- a. (38) Annual, (1) Initial & (5) Compliance inspections were performed in the last 30 days. There were (7) violations of no updated log book & (11) violations of no interceptor maintenance.

Vehicles & Equipment

- a. Unit #16: Would like permission to sell truck when it returns from repair shop. This is a surplus vehicle we have already replaced but kept for the Treatment Dept.

Building & Grounds

- a. Nothing to report.