

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
October 21, 2015**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, October 21, 2015 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Bill Stults Vice Chairman; Kay Harrison, Director; Wayne Brown, Director:
Absent: Jim Lewis, Director;

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Shane Macuk, Operations Manager;
Jennie Morgan, Stormwater Manager; Joan Pariani, Executive Secretary

CONSENT AGENDA

Bill Stults motioned and Kay Harrison seconded approval of the Consent Agenda consisting of the Minutes of the Regular Meeting of September 16, 2015 and the acceptance of J182 & J259. The motion carried by a unanimous roll call vote of the board members

REQUEST FOR FINANCING: TAMARA MCELVARY SERVICE LINE CONNECTION OF NORTH FIRST STREET

Carl explained that this is financing is an exception due to the amount is below the minimum which the code allows (\$500). Ms. McElvary is requesting financing for only \$400.

Kay Harrison motioned and Wayne Brown seconded to approve Financing for Tamara McElvary in the amount of \$400. The motion carried by a unanimous roll call vote of the board members.

PUBLIC HEARING TO CREATE A REIMBURSEMENT DISTRICT ON VIEWCREST IN EAGLE POINT

Chairman Dunn opened the Public Hearing to create a reimbursement district on Viewcrest in Eagle Point at 7:04 a.m.

Carl explained that a notice, which was mailed before last month's Board Meeting, had an incorrect time on it, so that is why the hearing is being held twice.

Ordinance 15-02 documents which lots will be included into the Reimbursement District and the cost allocations.

CLOSE OF PUBLIC HEARING

There being no comments from the audience, Chairman Dunn closed the Public Hearing at 7:05 a.m.

Bill Stults motioned and Wayne Brown seconded to approve Ordinance 15-02 - the creation of the Reimbursement District on Viewcrest in Eagle Point. The motion carried by a unanimous roll call vote of the board members

PROJECT UPDATES

J098-North First Street Sewer Replacement: All the pipe has been laid and the paving is complete, The acceptance testing is still to be completed

With the approval of the Reimbursement District on Viewcrest in Eagle Point, Carl expects to start construction by next week.

STORMWATER UPDATES

Jennie presented the Stormwater (MS4) and Construction General Permit for Fiscal Year 2015.

A few highlights from the year were:

Additional training of Public Works staff

The purchase of "fish friendly" car wash kits for the City of Central Point.

WWW.stream-smart.com was launched to introduce stormwater quality issues.

Rain Garden workshops were held in Phoenix and Talent

Jennie has served on the Technical Advisory Committee for the Western Oregon LID to create the LID Guidance Manual.

In partnership with RVCOG, a bike tour of LID facilities was organized.

Renovation of a stormwater treatment wetland in the City of Talent.

Wayne Brown motioned and Bill Stults seconded to approve the Stormwater (MS4) annual report. The motion carried by a unanimous roll call vote of the board members

Jennie also noted that she has been contacted by the DEQ that the Stormwater Program boundary is to be expanded to be more in line with the designated urbanized area. The main area which will now be included is the White City industrial area. Gold Hill and Rogue River may also be included, but they are not within RVSS' service area. A meeting has been set up for next week with Jackson County to discuss how to approach the new boundaries.

O&M UPDATES

RVSS Maintenance staff have flushed 10,047 feet of pipe and the video inspection crew has TV'd 19,813 feet.

The Special Cleaning Staff have flushed a total of 2,038 feet and root sawed a total of 397 feet.

Shady Cove Treatment Plant received 120,400 gallons of hauled septage in the month of September for a total of \$18,060. This is a single month record

A 2" pressure line broke in the Paradise Village Pump Station in Shady Cove. This resulted in a spill.

The special cleaning totals for September are 218.5 combined hours of labor & equipment for a total cost of \$6,591.12.

Extra work was performed at the following areas:

The existing service lateral taps were video inspected at the new WinCo in Grants Pass

The City of Talent had 627 feet of storm drain root sawed.

Video inspected 1142' of storm drain at Harry & David

Cleaned out storm drain pond detention basin at the VA Rehab Center in White City

And the staff is currently video inspecting the storm drain system for the City of Phoenix.

One of the motors at the Dunn Pump Station is out for a rebuild.

There is a 14" force main near the Butcher Shop in Eagle Point that is still being located so a gas line can be bored across Hwy 62.

Fifty-two FOG inspections were completed in the last 30 days. Of those, 33 were in violation of not maintaining their interceptor and 32 were in violation of not maintaining their log books..

Two Stormwater Quality violations were also found in Central Point

The first propane kit has not yet arrived for the retrofit of the new pickups.

The 2000 Ford Explorer was sold for \$3,000.

The next items that are to be sold are the 2009 International Flusher Truck and the Onan Generator which was used at the White City Pump Station. These items will need to go out to bid.

Shane will be conducting a FOG class in Salem next month.

MANAGER'S REPORT

Carl has a speaking engagement at the annual Government Law Seminar put on by the Oregon State Bar. The topic will be Fats, Oils, and Grease.

An application has been submitted to renew the WPCF permit to operate the White City Lagoons. Carl feels that RVSS should expand on the usage of the lagoons. Under the Stormwater program, companies are required to maintain the systems and clean out the catch basins, yet have nowhere to dump the waste. Carl feels that if they are required to do the work, RVSS should facilitate the disposal.

An application to renew the NPDES discharge permit for the Shady Cove Treatment Plant has been submitted. Also, talks have begun regarding the renewal of the SCTP operating contract. The new contract will include a cost increase. Also, Carl would like to include in the next five year contract that annexation be voted on within the contract time parameter.

Carl announced that Brenda received the Budget Preparation award again this year.

Bob Dunn asked about the RV hookups to be installed at the Jackson County Expo. Carl explained that a mainline was built several years ago for another project that was never completed. The county wants to put in a 92 unit RV Park with clubhouses. They have already paid an SDC of around \$180,000, but are challenging the SDC methodology. Carl referred them to the regional committee.

CLAIMS LISTING

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$1,025,842.45. The motion carried with a unanimous vote of the board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:55 a.m.

ROGUE VALLEY SEWER SERVICES

Bob Dunn, Chairman
Board of Directors

Joan Pariani, Executive Secretary