

**REGULAR MEETING OF BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
November 18, 2015**

**TIME AND PLACE OF MEETING**

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, November 18, 2015 at 7:00 a.m.

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Jim Lewis, Director;  
Absent: Bill Stults Vice Chairman;

**ALSO PRESENT**

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Jennie Morgan, Stormwater  
Manager; Joan Pariani, Executive Secretary

**CONSENT AGENDA**

Jim Lewis motioned and Kay Harrison seconded approval of the Consent Agenda consisting of the Minutes of the Regular Meeting of October 21, 2015 and the acceptance of J098. The motion carried by a unanimous roll call vote of the board members

**RESOLUTION 15-22: A RESOLUTION ADOPTING DISTRICT COMPLIANCE WITH PUBLIC MEETING AND RECORD LAW**

Carl explained that although we have always complied with public records and public meetings laws, we have never formally adopted the laws as policy. In order to be in compliance with Special District's Best Practices, RVSS needs to adopt this resolution.

Jim Lewis motioned and Kay Harrison seconded to approve Resolution 15-22: A Resolution Adopting District Compliance with Public Meeting and Record Law. The motion carried by a unanimous roll call vote of the board members.

**PROJECT UPDATES**

J185-Hwy 62 Bypass: Carl has sent an invoice for reimbursement to ODOT in the amount of \$337,701.75. He is still waiting for a response.

16-02 Viewcrest Drive Sewer: Work has begun on the project. Because of so much rock to dig through, this project may take longer than anticipated.

**STORMWATER UPDATES**

Jennie has conducted several education and outreach projects in October. The Talent Harvest Festival, Salmon Watch at the Valley of the Rogue State Park and Kids and Creeks at Bear Creek Park.

Shari's in Central Point has been found in violation of RVSS code for two months in a row by the FOG inspector. A fine of \$500 was issued.

A 1200CN permit was issued to Storage-R-U's in Central Point.

No construction enforcement action was taken in the past month.

The 1200C/CN permit expires November 30<sup>th</sup>. DEQ anticipate issuing a new permit by December 15<sup>th</sup>. No permits can be issued between this time.

The Front Street swale in Talent has been rehabilitated with retro-fit curbing. The landscaping still need to be completed.

Jennie is in contact with the DEQ regarding the MS4 Phase 2 Permits. DEQ anticipates issuing a permit by October 2016.

As mentioned last month, the DEQ has increased the urbanized area boundaries. This will increase the stormwater boundary areas. Jennie has been working with Jackson County to determine how it will work. It is not feasible to bill households not in the RVSS service area \$1 per month for the Stormwater Quality.

## **O&M UPDATES**

In Shane's absence, Carl presented to Operation and Maintenance Report

RVSS Maintenance staff have flushed 12,886 feet of pipe and the video inspection crew has TV'd 26,852 feet.

The Special Cleaning Staff have flushed a total of 2,199 feet.

Shady Cove Treatment Plant received 66,250 gallons of hauled septage in the month of October for a total of \$9,937.50.

The special cleaning totals for October are 185 combined hours of labor & equipment for a total cost of \$5,038.

The motor from Dunn Pump Station is still out on a rebuild.

There was no success in locating the 14" parallel force main in Eagle Point. The contractor now plans on just trenching through Hwy 62.

Sixty-one FOG inspections were completed in the last 30 days. Of those, 35 were in violation of not maintaining their interceptor and 38 were in violation of not maintaining their log books.. Three did not have a grease removal device installed. One establishment has its grease interceptor rotten out altogether.

The company who manufactures the propane kits for the new trucks would like to use our trucks for research and development of the new direct injection systems. We will be shipping a truck to Arizona for the retrofit. This will be performed at no charge to RVSS.

There was one spill in White City at Southern Oregon Linens. The mainline was replaced in 1996. Their service was not installed correctly causing the pipe coming apart and causing a spill. RVSS crews were quick to respond. They spill was stopped before it could get 100 feet down the ditch.

## **MANAGER'S REPORT**

Carl is currently in talks with Shady Cove regarding the renewal of the maintenance agreement. The next meeting is set for December 7<sup>th</sup>. Carl has informed the City Administrator the RVSS will not be committing to a long term contract until the discharge permit is renewed. This is supposed to happen in May. After the permit is renewed, Carl would like to have an annexation clause included in the five year contract.

Carl received a request from a customer just outside the city limits of Eagle Point. The septic system for their church is failing and would like to connect to the sewer service. This would require an agreement from the City of Eagle Point as well as a Goal 11 exception.

Kay Harrison motioned and Wayne Brown seconded to approve the out of district service on a condition that the City agrees and the Goal 11 exception goes through. The motion carried by a unanimous roll call vote of the board members.

The board dinner is set for January 23<sup>rd</sup> at the Jacksonville Inn.

**CLAIMS LISTING**

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$675,586.64. The motion carried with a unanimous vote of the board members.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:35 a.m.

ROGUE VALLEY SEWER SERVICES

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Bob Dunn, Chairman  
Board of Directors

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Joan Pariani, Executive Secretary