

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
January 17, 2018**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon January 17, 2018 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman; Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; Shane Macuk, Operations Manager; Nick Bakke, District Engineer; Brenda Baldovino, Finance Director; Jennie Morgan, Stormwater Manager;

APPEARANCE OF INTERESTED CITIZENS

Preston McGill from True South Solar was in attendance to help answer any questions that the Board may have regarding the installation of solar panels at the office, Dunn pump station and eventually at the lagoons. Carl recommends that RVSS moves forward on the RFPs to see if it's feasible to continue this endeavor. The Board concurred with Carl's recommendation.

CONSENT AGENDA

Jim Lewis motioned and Wayne Brown seconded approval of the consent agenda consisting of Minutes of the December 20, 2017 Board Meeting and an Extinguishment of an Easement. The motion carried with a unanimous vote of the all board members.

RESOLUTION 18-01: ADOPTION OF UPDATED OPERATING PLAN FOR BUILDING INSPECTION PROGRAM

One of the requirements for having a building inspection program is to have an operating plan. Shane, RVSS' building official, has updated the plan for 2018. Carl recommends approval.

Bill Stults motioned and Jim Lewis seconded approval of Resolution 18-01. The motion carried with a unanimous vote of the all board members.

FINANCE UPDATES

Brenda presented the second quarter financials. She also suggested the date of April 25th for the Annual Budget Meeting. The Board Approved.

PROJECT UPDATES

J094 Sarah Lane Project: Still waiting for one easement.

J232 Lozier Lane Street Improvements: Still under construction.

J256 OR 62: Rogue River Drive to Cleveland Street: This is quiet, no conflicts.

J272 OR99 Rapp Rd to North Main: RVSS crews are out there doing the facilities relocations for ODOT.

J274 Wilson Way Sewer Ext: As Nick is designing this project, he thinks that RVSS will be able to decommission three pump stations and in the future an additional one off Hwy 62. Also, 13-15 STEP/STEG tanks could be decommissioned.

J275 Breckenridge Drive Sewer Realignment (Phoenix): Construction will begin once manhole adjustments are completed.

J277 Hartley Road Grinder Pumps: This has been in the works for a while. All STEG/STEG systems currently serviced by RVSS will be retrofitted with grinder pumps.

J278, FY18 CIPP Projects: Focusing on Phoenix and Talent. Hopefully will bid in February.

J289 East Pine Street: All concrete sewer laterals between 6th and 4th street have been replaced. Replacements will continue once the contractor shifts west between 4th and 1st.

J290 C Street Sewer Relocation (Jacksonville): The construction crew has finished the mainline installation and most of the connections. The remaining two services will be relocated when the manholes are relocated.

Q001 Wagner Creek Bridge SWQ: Plans and specifications are complete. The project should bid in March.

17-01 Table Rock Road Sewer Ext: Roadway construction will begin late winter.

STORMWATER UPDATES

The MS4 Phase 2 permit public notice has been extended until February 20th. RVSS has pledged \$1,000 for a legal review of the Phase 2 permit through ACWA to explore the legality of some issues. The legal review will be conducted by Cable Huston.

Public Education: Frances and Jennie attended the City of Talent Open House. They spoke with a lot of citizens interested in the stormwater program.

Jennie has partnered with RVCOG and the Watershed council and submitted a grant application to DEQ to obtain funding that would be used to analyze water quality data collected over the past few years.

O&M UPDATES

Shane Macuk gave an update on maintenance operations for the previous month.

MANAGER'S REPORT

Carl reminded Chairman Bob Dunn, Vice-Chair Bill Stults and Director Kay Harrison that filing deadline for re-election is March 6th. This is for the May election.

Carl reminded the Board of the SDAO conference in February. Bill Stults and Wayne Brown will be attending.

SDAO best practices training is scheduled for 7:00 pm on March 21, 2018

Last month the property on S Pacific Hwy was discussed. Mr. Hurd has been notified that the note is up and full payment is due. There is a chance that he will not have financing secured by February 15th.

Carl handed out the proposal for a new performance incentive. He explained the new program goal by goal.

Carl reminded the Board members of the Board dinner February 17th.

Director Kay Harrison leaves at 7:50.

CLAIMS LISTING

Bill Stults motioned and Jim Lewis seconded to approve the Claims Listing of \$903,078.38. The motion carried with a unanimous vote of the remaining board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:53 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman
Board of Directors



Joan Pariani, Executive Secretary