

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
January 18, 2017**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, January 18, 2017 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman
Absent: Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager; Shane Macuk, Operations Manager; Nick Bakke, District Engineer

CONSENT AGENDA

Wayne Brown motioned and Kay Harrison seconded approval of the consent agenda consisting of Minutes of the December 21, 2016 Board Meeting and the approval of an Easement Extinguishment. The motion carried with a unanimous 'aye' vote of the board members.

FINANCIAL UPDATES

Mark Damon from KDP CPA, LLP presented the FY 2016 audit. The financial statements were presented in all material respects fairly. This is the highest form of assurance that can be provided. He also noted that the Districts assets exceed their liabilities by \$86,206.95 as of June 30, 2016. The District has \$79,058,152 in net investment in capital assets. This is an increase in the net position for the year of \$2,204,231.

Kay Harrison motioned and Wayne Brown seconded to approve the 2016 Audit as presented. The motion carried with a unanimous vote of the all board members.

Brenda also presented the first quarter FY17 finance report. Two items to note were a special assessment for the Wolf's was paid off in the amount of \$18,248 and Eagle Point Loan #R30021 was paid in full August 2016. The second loan with the City of Eagle Point will be paid off in December 2017.

PROJECT UPDATES

J084 Antelope Road Sewer Rehab: Flow monitors have been deployed along this section of sewer. This data will be used to calibrate the flow estimates.

J200 Southern Oregon Ready Mix Bank Protection: Still in the monitoring period. Eventually RVSS will need to look at how to maintain the plantings on the bank.

J232 Lozier Lane St. Improvements: Still waiting for the City to start construction. This may be next month.

J262 Hwy 62 Bypass: The installed pipe has yet to pass air testing for this project. Groundwater is leaking through a number of pipe joints with no structural failures found. After taking measurement of the pipe gaskets and discussing installation process there is evidence suggesting the gaskets may be faulty causing the joints to leak. The pipe manufacturer's representative has made it to the site and insists the gaskets are within spec instead faulting the pipe bedding material and installation of the pipe. A gradation of the pipe bedding material has been performed showing the material to be within spec.

Currently, the contractor plans on installing a pipe liner to finish the project and negotiating the additional costs with the pipe manufacture.

J270 Hwy 62 Bypass: A \$9,500 add-work agreement has been established for ODOT's contractor to perform manhole and service lateral adjustments during Phase 2 construction.

J266 FY 2016 CIPP Project: A pre-construction meeting was held January 11th. The contractor will be lining the main the 17th and 18th of January. Service laterals will be lined shortly after.

17-01 Table Rock Sewer Ext: The latest round of revised plans will be sent for review before January 24th. This is still under design.

STORMWATER UPDATES

Jennie gave a presentation to the Southern Oregon Realtors Association on things that realtors should be aware of when assisting in a property purchase or sale in regards to stormwater and sanitary sewer.

One brown tag was issued to Bret Moore for Twin Creels Development.

Rogue Credit Union in Central Point has been approved for construction.

O&M UPDATES

RVSS Maintenance staff have flushed 44,609 feet of pipe and the video inspection crew has inspected 29,391 feet.

The Special Cleaning Staff have flushed a total of 4097 feet of pipe and root sawed 265 feet. .

Shady Cove Treatment Plant received 116,100 gallons of hauled septage in the month of December for a total of \$17,415.

The special cleaning totals for December are 35 combined hours of labor & equipment for a total cost of \$1,177.84.

During the recent heavy rain events, RVSS had no spills or significant issues with the pump stations.

On Wednesday, January 4th, due to the snow, the office was closed for the day. Some maintenance workers arrived at work before that announcement had been made, so they cleared the driveway and parking lot. Several customers commented on how much this was appreciated.

Thirty-five FOG Inspections were completed in the last 30 days. Of those, six were in violation of not maintaining their interceptor and six were in violation of not maintaining a maintenance log book.

Unit 37 has been in the shop for the last few weeks. It is currently in Portland at Owen Equipment and they are still trying to find out the cause of the water pressure issue.

The Onan Generator is still being advertised. No offers have been received.

MANAGER'S REPORT

Carl is still looking to fill the two vacancies on the Budget Committee. He is trying to get an invitation from the City of Phoenix to attend their council meeting. He would like to get a member from the south end of the Valley.

The bargaining meeting that was scheduled for January 4th was cancelled due to the snow storm. The next bargaining session for the teamsters contract is scheduled for January 31st. No need to hold an executive session today because nothing has happened.

Carl reminded the Board of the SDAO conference in Portland February 9-11. Shane Macuk, Joan Pariani, and Wayne Brown along with Carl will be attending the conference.

Wayne Brown and Jim Lewis are up for reelection this year. Carl will provide the paperwork as soon as it is available from the county.

Shane and Carl attended a meeting with Jackson County, other special districts and a few cities regarding a Natural Hazard Mitigation Plan. This is something that has to be done every five years. By participating in this program, if a large natural disaster were to occur, RVSS could then be in line for FEMA dollars to help with recovery.

Carl and Bill Stults will be attending a mediation session Thursday January 19th, regarding a separation agreement with Mel Workman. A special session may be called for Monday if an agreement can be reached.

CLAIMS LISTING

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$605,923.85. The motion carried with a unanimous vote of the board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 a.m.

ROGUE VALLEY SEWER SERVICES


Bill Stults, Vice-Chairman
Board of Directors


Joan Pariani, Executive Secretary