

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
October 16, 2024**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on October 16, 2024, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair; John Quinn, Director

Absent: Kay Harrison, Chair

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Ben Poaster, Stormwater Coordinator.

Absent: Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

John Quinn motioned, and Roger Thom seconded approval of the consent agenda consisting of minutes of the September 18th, 2024, Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 24-23: AUTHORIZATION TO ACCEPT LOAN FROM THE DEPARTMENT OF ENVIRONMENTAL QUALITY

This Resolution is for the Shady Cove disinfection project. It authorizes Carl to execute the loan paper and documents.

John Edwards motioned, and John Quinn seconded the approval of Resolution 24-23. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 24-24: PERSONNEL POLICIES

Every October, Carl updates the Personnel policies if needed. This year's update concerns cyber security.

John Edwards motioned, and Roger Thom seconded the approval of Resolution 24-24. The motion was carried by a unanimous vote of all Board members

ANNUAL STORMWATER REPORT

Ben Poaster presented the Annual Stormwater Report

PROJECT UPDATES

In Nick's absence, Carl presented the project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

The staff has started developing the strategic plan. So far, strengths and weaknesses have been discussed.

Carl received information from Pacific Power regarding the Ashland #2 Solar Plan. Due to the cost of converting ground power, this project has been terminated.

The Mayor of the City of Shady Cove has signed the amended franchise agreement. Carl asked for a motion to approve this.

John Quinn motioned, and Roger Thom seconded the approval of the Shady Cove amended franchise agreement. The motion was carried by a unanimous vote of all Board

RVSS will take over the City of Jacksonville sewer service billing in December.

The only item left on the Gold Hill transition is to transfer the USDA loan. Carl and Brenda are still working on this.

The staff has been polled regarding the PERS transition. Most everyone is in favor of going to PERS. Carl asked the Board if they wanted to go forward with the transition and how they wanted to fund the increase in cost. There was a general consensus amongst the Board that they wanted to proceed with the transition to PERS. Also, the Board favors RVSS paying the extra costs instead of lowering the COLA for staff and making the plans equivalent for all employees. Carl will draw up the paperwork for the Board to examine for the next month's meeting.

The SDAO conference is February 7-9. Carl invited the Board members to attend, and John Quinn is interested in attending.

CLAIMS LISTING

John Quinn motioned, and John Edwards seconded to approve the October Claims Listing for \$1,424,775.20. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:06 p.m.

ROGUE VALLEY SEWER SERVICES



Mike Parsons, Vice Chair
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

October 9, 2024

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of $\pm 7,000$ feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Contract administration. Waiting on a project schedule.

J250, Shady Cove Pump Station #2 Rehab, SC:

The pump station was installed in 1997 and is equipped with duplex 25 horsepower pumps and a separate wet well / dry well configuration which requires an operator to enter the dry well to access the pump controls. The existing pumps discharge into an 8" diameter force main which runs approximately 1,660 feet Northwest, crosses the Rogue River and connects to manhole #SC500184A on River St. The Station will be rehabbed with a new Flygt TOP fiberglass base, Flygt submersible pumps, variable frequency drives, valve vault and valves, and an electromagnetic flow meter. Construction is planned for this summer.

- **Status:** Construction
- **Updates:** Final cleanup and fence installation.

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J360 Misc PS Upgrades

Seven pump stations will receive minor upgrades including but not limited to surge protection, variable frequency drives (VFD's), level sensors, etc...to bring each up to RVSS and DEQ standards. This project will be completed over two to three years. The pump stations to receive upgrades are as follows: Phoenix, Ashland #1, Ashland #2, Airport, Agate, Vashti, and Justice.

- **Status:** Equipment Procurement

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two existing 6 inch sewer mains which cross the rail road tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design
- **Updates:** We're gathering some additional utility data (potholing water lines) and finishing up the final touches on the plans and

Q013, Cummins Stormwater Facility, Talent:

We have been working with the private property owner to construct a regional stormwater facility on the Cummins/Old Wal-Mart property in Talent. The property owner has agreed to donate the property to construct a regional facility which will provide stormwater management for a 50 acre drainage basin. RVSS will design and construct the facility. We've applied for Clean Water State Revolving Funds for this project.

- **Status:** Construction
- **Updates:** The contractor is performing the required earthwork and will likely be placing topsoil soon.
- **Payments – September Payment – \$63,498**

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C012 & C013, SCADA & UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant SCADA system and retrofit the existing Chlorine Gas disinfection facility with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status - SCADA:** Complete
- **Status – UV Disinfection:** 90% plans and specification have been reviewed. RH2 and RVSS will continue to compile the contract documents.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

October 09, 2024

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In September, 13.4 miles of pipes were cleaned.

TV Inspection:

-In September, 7.6 miles pipes video inspected.

Pump Stations:

-Shady Cove PS #2 update.

-Received 2 Electrical panels for J360 pump station control upgrades.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-September total gallons of Septic and FOG 242,539.

Vehicles & Equipment:

- RFP posted for a septic pumper truck

Staff:

-Ethan Scott passed his DEQ Collections 1 test.

