

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
December 18, 2024**

**TIME AND PLACE OF MEETING**

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on December 18, 2024, at noon.

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair.

Via Zoom: John Quinn, Director

**ALSO PRESENT**

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

**CONSENT AGENDA**

Mike Parsons motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the November 20, 2024, Board Meeting. The motion was carried with a unanimous vote of all Board members.

**RESOLUTION 24-25: A RESOLUTION ESTABLISHING PARTICIPATION IN OREGON PERS, THE PUBLIC EMPLOYEE RETIREMENT SYSTEM**

This Resolution would establish RVSS' participation in PERS for all employees. Board members raised concerns over a provision that would require all employees to enroll in PERS. This is contrary to information received last summer which would allow employees who plan to retire before being vested to be excluded from PERS participation. After much discussion, this resolution has been tabled until next month's Board meeting.

Roger Thom motioned, and Mike Parsons seconded to table Resolution 24-25. The motion was carried by a majority vote of the Board members. Roger Thom, Mike Parsons, Kay Harrison, and John Edwards voted yes. John Quinn voted no.

The Board directed Carl to get more information on excluding certain employees from PERS for the next Board meeting

**RESOLUTION 24-28: APPOINTMENT TO THE BUDGET COMMITTEE**

Anna D'Amato and Eleanor Ponomareff have both agreed to serve on the Budget Committee for another term.

Mike Parson motioned, and John Edwards seconded the approval of Resolution 24-28. The motion was carried by a unanimous vote of all Board members.

**INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF EAGLE POINT**

The City of Eagle Point has asked RVSS to take over their MS4 program. This is the agreement that will make this happen.



John Edwards motioned, and Mike Parsons seconded the approval of the IGA with the City of Eagle Point. The motion was carried by a unanimous vote of all Board members.

**PROJECT UPDATES**

Nick presented the project updates. The report is attached.

**O&M UPDATES**

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

**MANAGER'S REPORT**

The staff is still developing the Strategic Plan. Carl presented a few ideas from previous staff meetings.

Jacksonville's utility billing will begin in January.

The only item left on the Gold Hill transition is to transfer the USDA loan. Carl and Brenda are still working on this.

The Voorhies mansion has been contacted for the annual Board dinner. The price of the venue itself has almost doubled. Also, they no longer have a chef so a caterer would need to be contacted. The Board was presented with other local options. They decided to have dinner at the Eagle Point Golf Course. Joan will contact them and get all the details.

Carl reminded the Board that the SDAO conference is February 7-9.

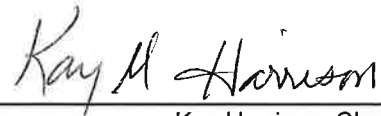
**CLAIMS LISTING**

Mike Parsons motioned, and Roger Thom seconded to approve the December Claims Listing for \$1,478,566.79. The motion was carried with a unanimous vote of all Board members.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:08 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair  
Board of Directors

  
Joan Pariani, Executive Secretary





**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

**December 17, 2024**

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

### Capital Project Updates

#### J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of  $\pm 7,000$  feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.

#### J250, Shady Cove Pump Station #2 Rehab, SC:

The pump station was installed in 1997 and is equipped with duplex 25 horsepower pumps and a separate wet well / dry well configuration which requires an operator to enter the dry well to access the pump controls. The existing pumps discharge into an 8" diameter force main which runs approximately 1,660 feet Northwest, crosses the Rogue River and connects to manhole #SC500184A on River St. The Station will be rehabbed with a new Flygt TOP fiberglass base, Flygt submersible pumps, variable frequency drives, valve vault and valves, and an electromagnetic flow meter. Construction is planned for this summer.

- **Status:** Construction complete.
- **Updates:** We are finishing up the O & M documents to submit to DEQ

#### J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

#### J360 Misc PS Upgrades

Seven pump stations will receive minor upgrades including but not limited to surge protection, variable frequency drives (VFD's), level sensors, etc...to bring each up to RVSS and DEQ standards. This project will be completed over two to three years. The pump stations to receive upgrades are as follows: Phoenix, Ashland #1, Ashland #2, Airport, Agate, Vashti, and Justice.

- **Status:** Equipment Procurement

**J362 4<sup>th</sup> St Gold Hill RR Crossing Abandonment, GH**

This project will install approximately 1,600' of 8 inch sewer along 4<sup>th</sup> Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two existing 6 inch sewer mains which cross the rail road tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design

**Q015, Glenwood Stormwater Facility, PX:**

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

**C013, UV Disinfection, Shady Cove:**

This project will upgrade the SC Treatment plant with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status – UV Disinfection:** Final plans, specifications, and DEQ approval. Bid solicitation.



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

December 11, 2024

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

**RE: Operations and Maintenance Report**

**Collection System:**

**Flushing:**

-In November, 15.9 miles of pipes were cleaned.

**TV Inspection:**

-In November, 10.4 miles pipes video inspected.

**Pump Stations:**

-Annual generator service and load testing.

**Treatment Plants:**

**Shady Cove Treatment Plant:**

-Nothing to report.

**Gold Hill Treatment Plant:**

-Nothing to report.

**Lagoon:**

-Received 2 new 5-hp Aerators.

-November total Septic and FOG received 443,230 gallons.

**Vehicles & Equipment:**

-Nothing to report.

**Staff:**

-Michael Atchley passed DEQ Collections level 3 certification.

