

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
May 17, 2017**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon May 17, 2017 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman; Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager; Shane Macuk, Operations Manager; Nick Bakke, District Engineer

CONSENT AGENDA

Bill Stults motioned and Kay Harrison seconded approval of the consent agenda consisting of Minutes of the April 19, 2017 Board Meeting, the minutes from the April 22, 2017 Budget Committee Meeting and a termination of stormwater agreement #2016-019287. The motion carried with a unanimous vote of the all board members.

RESOLUTION 17-03: AWARD OF BID NORTH CENTRAL VALLEY SEWER REPLACEMENT J243

Three bids were received for J243. Pilot Rock came in with the lowest bid of \$397,190.00. Staff recommends acceptance of the Pilot Rock Bid.

Jim Lewis motioned and Bill Stults seconded approval of Resolution 17-03. The motion carried with a unanimous vote of the all board members.

FINANCIAL UPDATES

Brenda presented the third quarter financial report. She noted that all fund balances are in a positive. The Shady Cove (50) has \$69,000 in it. All funds are doing well.

Chairman Bob Dunn complimented Brenda on the budget and how easy it is to understand.

PROJECT UPDATES

Casey Jones will be the engineering intern this summer. He is a Civil Engineering Senior at PSU. He will be starting on June 19th.

J084 Antelope Road Sewer Rehab: This project involves replacing and/or rehabilitating approximately 2.2 miles of existing sewer along Pacific Avenue and Antelope Road up to Hwy 62. The existing 18" to 24" concrete sewer was constructed during the Camp White era in the 1940's, is in poor condition and is a significant source of infiltration.

- J232 Lozier Lane Street Improvements: This project is still under construction. The contractor has relocated approximately 80 feet of 8 inch main at the intersection of Vick Lane and Prune Street. Sewer laterals will continue to be relocated as needed.
- J251 Schoolhouse Lane Sewer Extension: Still under construction.

- J262 Hwy 62 Bypass: This project is complete. The final cost came in \$5,000 over original bid. This will be reimbursed from the state.

J266 FY 2016 CIPP Project: Currently working with the contractor on final punch list items.

J272 OR99 Rapp Rd to North Main After gathering additional data it appears that this project will not require main line relocation as initially thought. There may be a couple lateral replacements.

J274 Wilson Way Sewer Ext: Preliminary survey is complete. Nick needs to start designing this.

17-01 Table Rock Sewer Ext: The design is complete and still trying to coordinate with Jackson County.

STORMWATER UPDATES

Frances Oyung has been hired at the Stormwater Technician. She will start May 22, 2017.

RVSS assisted the City of Phoenix in organizing its first Bear Creek Cleanup. This resulted in about 540 pounds of trash removed from the stream and riparian corridor.

Nick and Jennie assisted with the organization of the annual Stormwater Summit in Eugene.

Pear Valley Senior Loving Facility in Twin Creeks has been approved. Also, Costco has been approved for construction.

O&M UPDATES

RVSS Maintenance staff have flushed 44,692 feet of pipe and the video inspection crew has inspected 954 feet.

The Special Cleaning Staff have flushed a total of 220 feet of pipe.

The Lagoons received 301,106 gallons of septage for a total of \$45,165.90 for the month of April.

Shady Cove Treatment Plant received 8,000 gallons of hauled septage in the month of March for a total of \$1,200.00. Rotational footages video inspected were 12,128 feet.

In Gold Hill 127 feet of line was flushed due to a spill

Nine FOG Inspections were completed in the last 30 days. Of those, two were in violation of not maintaining their interceptor.

RVSS performed some extra work for the Bureau of Reclamation at Howard Prairie Lake.

MANAGER'S REPORT

RVSS employees have voted to remain part of the Teamsters Union.

The mediation on the collective bargaining agreement is currently scheduled for Wednesday, June 28th.

We have executed two personal services contract in the past month. The first is with Rachel Werling who will be assisting with a wetland delineation on property owned by Jackson County that we are interested in using for a stormwater treatment facility. Ms. Werling's hourly rate is \$50, the total contract is expected to be less than \$2,000. The second is with RGZ Forestry who will be providing landscape maintenance at the Southern Oregon Ready-Mix site where we completed the stream bank restoration.

The RVSS Code Section 3.05.050 and Resolution 16-01 authorize the manager to execute contracts up to a value of \$50,000 provided that the Board is informed at the next Board meeting.

CLAIMS LISTING

Jim Lewis motioned and Kay Harrison seconded to approve the Claims Listing of \$809,395.37. The motion carried with a unanimous vote of the remaining board members.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to executive session at 7:25 to conduct deliberations with persons that has been designated to carry on labor negotiations. ORS 192.660(2)(d).

RETURN TO OPEN MEETING

The Board returned to open meeting at 7:47.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:48 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman
Board of Directors



Joan Pariani, Executive Secretary