

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
January 16 2019**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon January 16, 2019 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman;
Absent: Bob Dunn, Chairman; Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; Shane Macuk, Operations Manager;
Jennie Morgan, Stormwater Program Manager; Brenda Baldovino, Finance Director; Nick Bakke,
District Engineer

CONSENT AGENDA

Wayne Brown motioned Kay Harrison seconded approval of the consent agenda consisting of minutes of the November 21, 2018 Board Meeting and and extinguishment of an easement. The motion carried with a unanimous "Aye" of the all board members.

ORDINANCE 18-01: AN ORDINANCE TO CORRECT A SCRIVENER'S ERROR IN THE RVSS CODE

An error was discovered in Section 9.10.080 of the RVSS Code. The phrase 'no maintenance' was used instead of 'low maintenance'.

This particular section allows RVSS to asses an excess maintenance fee to developers when they install high maintenance public facilities when low maintenance options are available. The rationale is that private developers should not shift the economic burden of these facilities to the public. This Ordinance corrects this error.

Kay Harrison motioned and Wayne Brown seconded the second reading, by title only, of Ordinance 18-01. The motion carried with a unanimous vote of the all board members. The Ordinance will be in effect February 20, 2019

RESOLUTION 19-01: AWARD OF BID J299

Nick explained that three bids were received and Instituform came in with the lowest at \$488,528.00

Wayne Brown motioned and Kay Harrison seconded the approval of Resolution 19-01. The motion carried with a unanimous vote of the all board members.

RESOLUTION 19-02: RESOLUTION TO APPOINT BUDGET COMMITTEE MEMBERS

Mike Burrill, Jr and Gary Hall's term is up this year on the Budget Committee. Carl has contacted both of them and they still want to be a part of the Budget process. This Resolution will appoint them for 3 more years.

Kay Harrison motioned and Wayne Brown seconded the approval of Resolution 19-02. The motion carried with a unanimous vote of the all board members.

PAY EQUITY

Carl presented his pay equity analysis. The State has expanded its definitions under the pay equity law. Under the previous law it was illegal to pay employees differently based upon gender. The new law expands these protections to include all protected classes. The new law also provides some protection from legal action to employers who conduct a pay equity analysis.

The analysis did not find pay discrepancies for any protective class except marital status. Our current benefits package provides full health insurance coverage for all employees and their families. Since the cost of health care insurance is higher for married people and families than it is for unmarried people the total compensation given to married employees is higher.

Carl suggested to remedies for this: one would be to develop a plan that would equalize the amount of money dedicated to health insurance for all employees and the other would be for the Board to re-affirm it's commitment to pay health insurance premiums regardless of family status. The Board agreed to reaffirm their commitment to pay premiums regardless of family status.

FINANCE UPDATES

Brenda presented the second quarter finance report. Also, the Budget Committee meeting has been set for April 24th. The Board agreed on this date.

PROJECT UPDATES

Nick updated the Board on current projects. Report attached

STORMWATER UPDATES

Jennie brought the Board members up to date on the status of the Stormwater Program with the City of Central Point. Carl and Jennie had a meeting with Matt Samitore and Chris Clayton of Central Point in December. They were informed that the City of Central Point will be separating from RVSS's Stormwater Program when the new permit becomes effective March 1st, 2019.

Jennie stated that at least two cities affected by the new permit intended to file a legal challenge asserting that the requirements of the permit exceed DEQ's authority and asked if the Board was interested in joining in the lawsuit.

Carl stated that the permit renewal process has been going on since 2012 and RVSS has been involved in the development of the permit language the entire time. It could be seen as an act of bad faith to negotiate permit language and then file a lawsuit because we didn't get everything we wanted. Jennie added that RVSS has submitted comments during each public notice period and while some of the requirements that we had concerns about have been modified for the better in the issued permit, two areas around which we had the most significant concerns remain.

Jennie also informed the board that she and Carl had met with Mike Kuntz and James Philp of Jackson County and that the county still has significant concerns that the permit represents an unfunded mandate. Jackson County is still considering whether to take legal action.

The Board expressed concern about moving forward with a permit that was subject to legal challenges. After some deliberation the consensus of the Board was that RVSS' efforts were better spent working towards compliance as opposed to filing lawsuits.

The rest of Jennie's report is attached.

O&M UPDATES

Shane Macuk presented the O&M report. See report attached.

MANAGER'S REPORT

Carl reminded Directors Kay Harrison and Bill Stults that they are up for re-election.

Carl is planning a study session with the new mayor and city councilors of Gold Hill. This will include a tour of the treatment facility.

Next month Carl will have a Resolution ready to certify the Shady Cove Annexation election.

The final performance incentive for last year came to \$16,304 out of a maximum of \$20,000. Since the plan was approved by the Board this incentive was awarded last month without further Board action. . A new system for 2019 will pare down the previous 80 specific goals. The new plan will be presented at next month's Board meeting.

Carl has executed the performance agreement for the Renewable Energy Grant that will reimburse RVSS for 35% of the cost of the solar installation. This is the last step before he can submit the final report and receive reimbursement.

Wayne and Bill are both registered for the SDAO conference in Sun River. Joan has reserved hotel rooms from Thursday, February 7 through Sunday, February 10. In addition to Carl, Joan and Nick will also be attending.

The annual Board Dinner is set for February 16 at the Jacksonville Inn.

CLAIMS LISTING

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$917,345.35. The motion carried with a vote of all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 a.m.

ROGUE VALLEY SEWER SERVICES


Bill Stults, ~~Vice~~ Chairman
Board of Directors


Joan Pariani, Executive Secretary



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 7502-0005
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

January 11, 2019

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

Update on Current Work:

J240 & Q007, Rostell Street Sewer Extension (Central Point)

This project will construct a new 8 inch sewer along Rostell Street from the intersection of Bush Street to approximately 300' north of the intersection. The 8 inch main will replace the existing 6 inch shared service which serves four properties and is in poor condition. In addition, there is a sewer/storm cross-connection on the existing sewer main along Cedar Street to the north. The cross connection will be disconnected with this project. The City of Central Point cannot budget the storm sewer work prior to FY 2020. They have requested we design and construct a stormwater facility to accommodate the disconnected drainage. The city will reimburse RVSS for this work in July of 2019. An IGA will be created to document the arrangement.

- **Updates:** We've submitted plans and calculations to Central Point and are awaiting comments.
- **Status:** Design

J274, Wilson Way Sewer Extension (White City):

This project includes 5,837 feet of new 10 and 8 inch main. The new 10 inch pipe will be bored across Highway 62 and constructed to the intersection of Dutton Road and Wilson Way. 8 inch main will be extended along Dutton Road replacing the existing 4 inch effluent sewer to just past Dutton PS #1. In addition to the immediate benefits, this project also will facilitate the future decommissioning of 20 STEP/STEG tanks along Dutton Road and Crater Lake Highway as well as the small 'Pony Farm' pump station maintained by RVSS.

- **Updates:** Punch list items are complete.
- **Status:** Warranty Period
- **Payments:** \$75,262.61 (Final Payment)
- **Project Statistics:** Original Bid Price = \$1,297,667.50
Final Project Cost = \$1,277,252.20

J292, Church Street Sewer Replacement (Phoenix):

The City Of Phoenix will be reconstructing North Church Street from 1st Street to 6th Street providing an opportunity to replace the deteriorating unreinforced concrete sewer within the project footprint. Approximately 1,100 feet of 8 inch concrete sewer and associated manholes will be replaced with the project. For efficiency, the City's consultant will perform the sewer design. RVSS will reimburse the City for costs associated with design and construction of the sewer.

- **Status:** Design

J299, FY 19 CIPP Projects (White City & Central Point):

This project will utilize Cured in Place Pipe technology to line approximately 8,000 feet of existing 8, 10 and 12 inch sewer in White City and Central Point. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are directly adjacent to or under existing mobile homes or other structures. Pipes in high traffic roadways requiring long term traffic control are also good candidates for CIPP.

- **Bid:** Insituform Technologies has won the project with a low Bid = \$488,528. Bid tab attached.

17-01 Table Rock Road Sewer Extension (Jackson County):

Approximately 2000 feet of new 8" sewer will be installed along Table Rock Road from Airport Way south to the Lone Pine Creek crossing. Construction will be coordinated through an add work agreement with Jackson County and ODOT.

- **Updates:** All sewer work has been completed on this project. Once ODOT provides a final cost for the sewer construction we will update the fair share costs for the Reimbursement District and issue connection permits.

18-16 Coast Aluminum Sewer Realignment (Phoenix/Jackson County):

We will partner with a private developer to realign and replace approximately 712 feet of existing deteriorating 12" concrete sewer running across 3411 & 3425 South Pacific Highway north of Phoenix. The project developer will construct an additional 370 feet of pipe during the construction of the commercial project. RVSS will reimburse the developer for costs associated with the added sewer.

- **Updates:** Sewer construction is substantially complete. Sewer manholes will be adjusted to final grade with the private site Improvements.
- **Status:** Construction
- **Payments:** \$49,770 will be paid to the Developer once the sewer has been accepted by RVSS.



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January 16th, 2019

To: RVSS Board of Directors
From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

New MS4 Permit Effective March 1st, 2019

DEQ held a meeting January 2nd, 2019 to inform Association of Clean Water Agency (ACWA) members of the significant changes to the permit. After the meeting with DEQ, ACWA's attorneys informed ACWA members of the legal concerns they have with the permit language. The primary legal concern is with language that makes a permittee responsible for contributions to water quality violations in waters of the state. The language is concerning from a 3rd party lawsuit standpoint, but has been used in other permits around the country. Currently, lawsuits in Massachusetts and New Jersey are challenging the language. At least two entities in Oregon plan to file a legal challenge to the DEQ permit over the language. Carl and I have discussed this language at length and don't believe it is a significant enough concern for RVSS to challenge the permit.

City of Central Point Stormwater Program Update

Carl and I met with Matt Samitore and Chris Clayton January 10th, 2019 to discuss the stormwater program. They informed us that they were moving forward with the 2011 City Council vote to apply for their own MS4 permit. The new permit becomes effective March 1st, 2019 and this will be the date of separation for the MS4 program. I am working on putting together electronic files of project documents that will be provided to Central Point.

Jackson County Update

Carl and I will be meeting with Mike Kuntz January 15th to discuss their concerns related to the permit.



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January 16, 2019

To: RVSS Board of Directors
From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have flushed a total of 18,838' and have video inspected 57,632'.
- b. Special Cleaning: Flushed 8,037' and root sawed 453'.
- c. New Construction: Flushed 1,311' and video inspected 1,610'.
- d. Lagoons: Received 178,170 gallons of septage, 12,110 gallons of porta potty waste and 13,615 gallons of FOG for a total of \$30,584.25.
- e. Shady Cove:
 - I. Requests: Video inspected 494'.
- f. Gold Hill:
 - I. Complaint: Flushed 252' for plugged service lateral.
 - II. Requests: Video inspected 640'.
 - III. Special Cleaning: Flushed 810'
- g. Special Cleaning Summary: 45.5 equipment hours and 70 labor hours were spent on special cleaning for a total cost of \$5,075.00.

Pump Stations

- a. SC #3 (The Cove): Still waiting on pump to be repaired.

FOG Update

- a. (10) Annual, (2) Initial & (12) Compliance inspections were performed in the last 30 days. There were (3) violations of no updated log book & (4) violations of no interceptor maintenance.

Vehicles & Equipment

- a. Nothing to report.

Building & Grounds

- a. Nothing to report.