

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
JANUARY 20, 2016**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, January 20, 2016 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Director; Wayne Brown, Director; Jim Lewis, Director; Bill Stults Vice Chairman; Absent; Bob Dunn, Chairman;

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Shane Macuk, Operations Manager; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager;

O&M DEMONSTRATION

Kevan Kerby and Matt Pierce demonstrated the cutter tool, which was designed and created by Kevan. This tool cuts protruding service lines within the mainline. This saves time and money because RVSS will no longer need to dig up these lines to fix the problem. Kevan estimates the this tool cost about \$1,500 to make. To purchase a similar tool would cost around \$95,000 to \$130,000. The board was very pleased.

CONSENT AGENDA

Kay Harrison motioned and Jim Lewis seconded approval of the Consent Agenda consisting of the Minutes of the Regular Meeting of December 16, 2015. The motion carried by an "Aye" vote from all board members.

ORDINANCE 16-01: AN ORDINANCE TO AMEND THE ROGUE VALLEY SEWER SERVICES CODE

There are two major changes to the RVSS' code.

The DEQ requires that RVSS must expand the area covered by the Phase 2 permit to match the "urbanized area" when new census data is available. This expansion covers about 1,000 tax lots and includes the White City Industrial Stormwater Area. RVSS' current code specifically excludes the White City Industrial area from the stormwater quality rules. This exclusion needs to be deleted from the code to comply with DEQ regulations. At the same time, some of the language in Chapter 4 needs to be cleaned up. This includes making "stormwater" one word; updating the definition of "impervious surface"; and updating the implementation of erosion control permits.

The City of Medford is making changes to their Chapter 11, which addresses sewer pre-treatment. By agreement, RVSS Chapter 7 mirrors the City of Medford's code. They have changed their wording on grease interceptors and made some housecleaning changes. RVSS' code has been changed to match this.

Carl read the ordinance by title only.

Jim Lewis motioned and Wayne Brown seconded to approval of the first reading of Ordinance 16-01: An Ordinance to Amend the Rogue Valley Sewer Services Code. The motion carried with a unanimous vote of the board members.

PROJECT UPDATES

J182-Hwy 62 Bypass: ODOT has requested additional information in support of the reimbursement claim of \$337,701.75. The information has been provided and are still awaiting a response.

16-02 Viewcrest Drive Sewer: The main line is complete. Remaining work involves service laterals and surface restoration.

STORMWATER UPDATES

The RVSS' construction permit will be modified to reflect the changes on the renewed 1200-C permit from the DEQ.

Jennie has scheduled five Erosion and Sediment Control Inspector Certification classes. In the past, certification was tied to the expiration of the 1200-C permit, which was every five years. This is changing to the certificates expiring after three years. Carl mentioned that the new 1200-C permit references Rogue Valley Sewer Services Erosion and Sediment Control Certification Classes as an authorized training class.

Two brown tags were issued in late December in Talent, one to Homewise Investment and one to Buntin Construction.

Two training classes will be held in March on the Low Impact Development Guidance Manual.

Bill Stults asked if anything has progressed from the Phoenix project, which was a topic of December's Board Meeting. The infiltration test have been completed and passed. Rock has been laid for the pervious parking lot. The city then fired the contractor. The pavers have not been installed at this time. No funds have been issued to the City of Phoenix for this project.

O&M UPDATES

RVSS Maintenance staff have flushed 43,147 feet of pipe and the video inspection crew has TV'd 5,729 feet.

The Special Cleaning Staff have flushed a total of 2,985 feet of pipe and completed protruding lateral cutting of 368 feet of mainline.

Shady Cove Treatment Plant received 80,600 gallons of hauled septage in the month of December for a total of \$12,090.

The special cleaning totals for December are 178 combined hours of labor & equipment for a total cost of \$6,147.95.

There was a small spill during the rain event at the Justice Pump station. This spring, the staff will investigate the problem in this area.

Thirty-one FOG inspections were completed in the last 30 days. Of those, eight were in violation of not maintaining their interceptor and 11 were in violation of not maintaining their log books. One did not have a grease removal device installed.

There is a municipality coming down this week interested in purchasing unit 29.

The propane kits for the new trucks are on schedule for installation this spring.

Carl received a call in late October from Valley of the Rogue State Park. They were having some sewer issues. They have over 5,000 feet of pressure line and four pump stations. They were having clogging issues, but had no cleanouts in the pipes. Roto-Rooter installed cleanouts for them, but was unable to get the pipes unplugged. RVSS' maintenance crews went out and flushed the lines. TJ Weber was sent out to go over the operation of their pump stations. The State is very happy with our service.

MANAGER'S REPORT

Carl attended Shady Cove City Council meeting and had a good interaction with the council members. The City is having an exploratory study to see what it would cost to reinstate their public works department. Negotiations of the renewal of a maintenance contract were still underway.

Carl would like to look closer at using the lagoons as a dumping station. This would take a modification of the current permit. He would also like to some way handle grease disposal. There are no local places that currently take grease for disposal.

Carl is looking into Solar power again at the Dunn Pump Station.

Carl reminded the Board of the SDAO conference taking place in Bend on February 5-7.

CLAIMS LISTING

Jim Lewis motioned and Kay Harrison seconded to approve the Claims Listing of \$817,017.01. The motion carried with a unanimous 'Aye' vote of all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 a.m.

ROGUE VALLEY SEWER SERVICES


Bill Stults, Vice-Chairman
Board of Directors


Joan Pariani, Executive Secretary