

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
July 17, 2024**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on July 17, 2024, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director

Via Zoom: John Quinn, Director; Michael Parsons, Vice-Chair

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

John Edwards motioned, and Roger Thom seconded approval of the consent agenda consisting of minutes of the June 19th, 2024, Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 24-18: AWARD OF CONTRACT FOR THE ASHLAND PUMP STATION #2 SOLAR POWER INSTALLATION

Staff recommends awarding this contract to TrueSouth. This will not be the only expense for this project.

John Edwards motioned, and Roger Thom seconded the approval of Resolution 24-18. The motion was carried by a unanimous vote of all Board members.

ASSUMPTION OF THE INFRASTRUCTURE FINANCE AUTHORITY LOAN

This is part of the Gold Hill annexation. This agreement will transfer the responsibility of the loan to RVSS. It will be submitted after Gold Hill pays the reserve funds owing to RVSS.

Roger Thom motioned, and John Edwards seconded the approval assumption of the Infrastructure Authority loan. The motion was carried with a unanimous vote of all Board members.-

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Staffing updates: Brandon Thomson passed his Treatment I certification and Tom Swift has passed his WasteWater II certification. The new Stormwater Tech will start on July 22. After that, RVSS will be fully staffed.

Carl and Brenda have met with the new city manager of Shady Cove again. They have about \$160,000 in delinquent accounts that they will be sent to certification.

Also, the City of Shady Cove discovered that it has not been billing properly, at least for the past year. The franchise fee has not been charged to the customer. Brenda and Carl are working with the city to rectify this. For the next fiscal year, Carl would like to make Shady Cove's rate structure more similar to the rest of RVSS's customer base.

Carl and Brenda are still in talks with the City of Jacksonville to take over the sewer billing.

Carl has been looking into switching the retirement benefit from Mission Square to Oregon PERS, which the Board requested. If RVSS were to switch, it would initially increase the cost of this benefit by around \$75,000 per year. If the Board is agreeable to this, Carl would like to speak with staff and get their opinions. The change wouldn't happen until the new fiscal year. The process to switch over doesn't seem to be too complicated.

Carl updated the Board on his goals for the next fiscal year. The first item was setting up a new strategic plan. Carl asked the Board if they were interested in participating in the workshop for this. A few members said that they would be interested. Other goals were discussed.


CLAIMS LISTING

Michael Parsons motioned, and Roger Thom seconded to approve the July Claims Listing in the amount of \$1,152,676.32. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:58 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

July 10, 2024

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

Capital Project Updates

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of $\pm 7,000$ feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Contract administration
- **Updates:** A pre-construction meeting was held this week and construction will begin in the coming months.

J250, Shady Cove Pump Station #2 Rehab, SC:

The pump station was installed in 1997 and is equipped with duplex 25 horsepower pumps and a separate wet well / dry well configuration which requires an operator to enter the dry well to access the pump controls. The existing pumps discharge into an 8" diameter force main which runs approximately 1,660 feet Northwest, crosses the Rogue River and connects to manhole #SC500184A on River St. The Station will be rehabbed with a new Flygt TOP fiberglass base, Flygt submersible pumps, variable frequency drives, valve vault and valves, and an electromagnetic flow meter. Construction is planned for this summer.

- **Status:** Equipment procurement
- **Updates:** The pumps have arrived. All other equipment should be delivered by August.

J344, Ashland PS #2 Force Main Replacement, TA

This project will replace the existing 4" and 6" PVC Class 160 force main with a new 6" C900 pipe. The existing 4" section of force main is hydraulically problematic and class 160 pipe is thin walled and notoriously brittle. Minor modifications will also be made to the existing station valves. We plan on our construction crew installing this pipe this winter.

- **Status:** Construction is complete
- **Updates:** Trench paving is complete. Cost $\pm \$110K$ for approximately 3000' by 5' wide patch at 8" deep.

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J360 Misc PS Upgrades

Seven pump stations will receive minor upgrades including but not limited to surge protection, variable frequency drives (VFD's), level sensors, etc...to bring each up to RVSS and DEQ standards. This project will be completed over two to three years. The pump stations to receive upgrades are as follows: Phoenix, Ashland #1, Ashland #2, Airport, Agate, Vashti, and Justice.

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two existing 6 inch sewer mains which cross the rail road tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design
- **Updates:** We've contracted with a Shannon & Wilson, Inc. to perform sub-surface investigations along the proposed alignment. This will establish an existing bedrock depth to estimate rock excavation.

Q013, Cummins Stormwater Facility, Talent:

We have been working with the private property owner to construct a regional stormwater facility on the Cummins/Old Wal-Mart property in Talent. The property owner has agreed to donate the property to construct a regional facility which will provide stormwater management for a 50 acre drainage basin. RVSS will design and construct the facility. We've applied for Clean Water State Revolving Funds for this project.

- **Status:** Construction
- **Updates:** An unallocated power line has been relocated and the contractor has begun minor excavations and pipe installation.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction
- **Updates:** KRM has completed in the stormwater facility grading the final touches will be provided as the project moves forward.

C012 & C013, SCADA & UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant SCADA system and retrofit the existing Chlorine Gas disinfection facility with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status - SCADA:** Control Systems Northwest (CSNW) is currently working on the SCADA system integration, i.e. working out the bugs in the system.
- **Status – UV Disinfection:** The Equipment Pre-Selection process is complete. We've finalized the contract language for the equipment procurement contract.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

July 10, 2024

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In June, 10.3 miles of pipes were cleaned.

TV Inspection:

-In June, 5.5 miles pipes video inspected.

Pump Stations:

-Mostly quiet, only power related issues.

Treatment Plants:

Shady Cove Treatment Plant:

-Inspection of Aeration tank #2.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-June, 258,370 total gallons dumped.

Vehicles & Equipment:

- TV truck delivery 2-3 weeks.

Staff:

-Brandon Thomson passed DEQ Wastewater Treatment 1 certification.