

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
August 19, 2015**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, August 19, 2015.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Bill Stults Vice Chairman; Jim Lewis, Director; Kay Harrison, Director; Wayne Brown, Director:

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Shane Macuk, Operations Manager; Jennie Morgan, Stormwater Manager; Joan Pariani, Executive Secretary

CONSENT AGENDA

Jim Lewis motioned and Bill Stults seconded approval of the Consent Agenda consisting of the Minutes of the Regular Meeting of July 15, 2015. The motion carried with a majority vote of the board members, with Kay Harrison abstaining due to her absence at the July Board Meeting.

RESOLUTION 15-18: A RESOLUTION TO INITIATE AN INTERFUND LOAN FOR 2015-16 BUDGET FROM THE GENERAL FUND 01 TO THE SHADY COVE CAPITAL FUND 55

Carl explained that RVSS forgot to send the City of Shady Cove a bill for some completed projects. Because of this, the Fiscal yearend showed a negative balance. The city has been billed and when payment is received, the loan will be repaid.

Bill Stults motioned and Wayne Brown seconded to approve Resolution 15-18: A Resolution to Initiate an Inter-Fund Loan for the 2015-16 Budget from the General Fund 01 to the Shady Cove Capital Fund 55. The motion carried by a unanimous roll call vote of the board members.

RESOLUTION 15-19: A RESOLUTION TO INITIATE AN INTERFUND LOAN FOR 2015-16 BUDGET FROM THE GENERAL FUND 01 TO THE SHADY COVE O&M FUND 50

Carl explained that transfer of these fund happen every year because this fund runs in the deficit. More work was completed this year than last, so there is even more of a deficit. Carl is currently in negotiations with the city for a renewal of the contract, and the city is well aware of the increase in costs for a future agreement.

Bill Stults motioned and Kay Harrison seconded to approve Resolution 15-19: A Resolution to Initiate an Inter-Fund Loan for the 2015-16 Budget from the General Fund 01 to the Shady Cove O&M Fund 50. The motion carried by a unanimous roll call vote of the board members.

RESOLUTION 15-20: TRANSFER OF APPROPRIATIONS IN THE FY2015 BUDGET

Carl explained that the Capital Budget went over and that funds needed to be pulled from the Contingency fund.

Kay Harrison motioned and Wayne Brown seconded to approve Resolution 15-20: Transfer of Appropriations in the FY2015 Budget. The motion carried by a unanimous roll call vote of the board members.

CONSIDERATION OF FRANCHISE FEE AGREEMENT WITH THE CITY OF CENTRAL POINT

The agreement has been looked over by the RVSS attorneys and Carl feels that everything is in order. The Central Point city council approved it. Carl recommends approval from the Board. RVSS will pay 5% of the sewer service charges, which will be bill to customers within the city limits. Other concessions were made. The City of Central Point will not charge any permit fee for working in the right-of-way. They also agreed to give access to the hydrant water.

Jim Lewis motioned and Wayne Brown seconded to approve the Franchise Fee Agreement with the City of Central Point. The motion carried by a unanimous roll call vote of the board members.

FINANCE UPDATE

Brenda presented the unaudited fiscal 2015 year-end financial report. She commented that there has not been much change. One thing that is changing is the investment in CD's. The interest rate is so low that when they come due, the funds are being transferred to the LGIP.

PROJECT UPDATES

J098-North First Street Sewer Replacement; The contract has been awarded to HG, work has not yet started.

J182-Hwy 62 Bypass; All the force main and most of the pipe is in the ground.

J259-Hazel Street Sewer Rehabilitation; The contract has been awarded to Hilton Fuel. This job will probably start in September.

STORMWATER UPDATES

The MS4 Phase 2 Permit is still in the renewal stage. The DEQ has started some draft language.

The illicit discharge sampling is continuing in Phoenix. More illicit discharges were just found yesterday. One property on Anderson Creek was a source of Illicit discharge, but is not within the Stormwater boundaries. This was turned over to the Oregon Department of Agriculture.

RVSS is participating in a Pesticide Stewardship Partnership. The Rogue Valley was awarded by the DEQ a grant to help identify pesticides in creeks and streams. RVSS will help to determine sample sites within the urban areas.

A fine was issued last month to Daniel Ames of Ames Construction for lack of proper erosion and sediment control BMP's. A Brown tag was issued to Horton Homes for a joint compound which was disposed into the street.

O&M UPDATES

RVSS Maintenance staff have flushed 849 feet of pipe and the video inspection crew has TV'd 29,146 feet. These footages are lower than usual because the O&M Employees are still being trained on the new flusher truck.

The Special Cleaning Staff have flushed a total of 6,164 feet and root sawed a total of 2,003 feet.

Shady Cove Treatment Plant received 93,000 gallons of hauled septage in the month of July for a total of \$13,950.

The special cleaning totals for July are 128.50 combined hours of labor & equipment for a total cost of \$4,397.52.

All pumps are operational at the Luthy Pump Station. Everything is going well.

Twenty-eight FOG inspections were completed in the last 30 days. Of those, 24 were in violation of not maintaining their interceptor.

Two new GMC Pickups have been delivered

The new mini-excavator has been ordered and should arrive sometime next week. Bob Dunn asked what brand was purchased. Shane answered that it is a Bobcat, made in South Dakota. The Board was pleased with the decision to purchase this piece of equipment which was made in the USA.

MANAGER'S REPORT

The Oregon Supreme Court has ruled in favor of the City of Phoenix. The franchise fees, which have been collected and held in an escrow, account have been paid to the city.

A large format printer was purchased for the engineering department. This is a combination printer-scanner-copier, so the old printer and large format copier are surplus. The printer was donated to Jackson Soil and Water Conservation District and RVSS is still looking to donate the copier.

Brenda, once again, won the Certificate of Achievement for Excellence in Financial Reporting. This is quite a notable achievement.

The Labor arbitration was ruled in favor of the Union. RVSS will comply with the reinstatement of Mel Workman.

The September Board meeting will include a public hearing for the consideration of the first reimbursement district under the new code.

CLAIMS LISTING

Kay Harrison motioned and Jim Lewis seconded to approve the Claims Listing of \$1,012,660.68. The motion carried with a unanimous vote of the board members.

ADJOURNMENT TO EXECUTIVE SESSION

RETURN TO OPEN MEETING

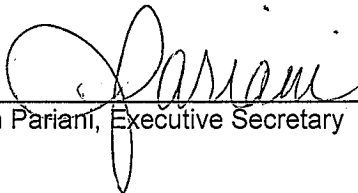
ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman
Board of Directors



Joan Pariani, Executive Secretary